



## Guidelines

The 19<sup>th</sup> Annual Florida Renaissance Festival will be held for five weekends beginning February 12 and continuing thru March 13, 2011. This will include President's Day, Monday February 14th. All crafters are required to have their booths open ALL festival days from 10:00am until sunset. **NO EXCEPTIONS!**

## Booth Size and Fee

Craft spaces will be set up on the Festival grounds. The minimum booth fee of \$950 is based upon a 12'x12' booth space (10x10 tent plus 2 feet for tie downs). Footage over the allotted 12' must be applied for and an additional \$26.50 per foot will be charged. **The Festival is rain or shine. Please be prepared to protect your product in case of inclement weather. You may NOT close your booth without consent of the producer!**

Space assignments are at the sole discretion of the On-Site Vendor Coordinator and the Producer. Booths in the Festival must reflect the Renaissance Theme. Fabrics, banners, flags, flowers (**avoid silk or plastic**) and displays used in a creative way will help you to comply with the walls to the ground program. If you need help decorating your booth the Craft Director will be happy to give you advice. Due to seasonal weather, all tents must be staked down.

## Craft Specifications

The participating artisan must design all work and all products must be original in concept. **ABSOLUTELY NO** commercial kits, manufactured or imported items will be accepted. Likewise, no shell work, sand paintings, decoupage, paint by numbers, jewelry kits, purchased jewelry of any kind, commercial leather goods or belts or handicrafts of the "loving hands" type will be permitted. The number and type of crafts and merchandise will be limited in fairness to all.

The On-Site Vendor Coordinator will inspect shops at daily intervals to assure that all merchandise displayed for sale is completely hand-crafted by the displaying artist or an approved contributing artist, and to insure that all rules and regulations are adhered to.

Please remember that all items **MUST** be included on your jury form in order to be sold.

## Costume Requirements

All participants must work with the Festival to promote the illusion of traveling back in time to the Renaissance era by wearing period costumes, and using period tents or structures that conform to the walls to the ground program. All participants, including spouses, children and helpers must be dressed in an approved costume and speak in accent. The following restrictions apply but are not limited to:

- No watches, sunglasses,
- **NO facial piercings (except ears)**
- No striped, neon or print fabrics.
- Men must wear a shirt.
- Hair must be of a natural color or covered. (no purple, green, blue etc)
- No jeans, t-shirts, halter tops, tennis shoes or combat boots.
- No purple, black should be limited.
- No bare feet.
- **ABSOLUTELY no smoking or cell phone USE in view of the patrons.**

Please be advised that no one will be allowed to sell their products unless they are in a Renaissance costume. Failure to follow dress code will result in fines or removal from the festival!

## Color Photos

All applications **MUST** be accompanied by at least four (4) color prints that are a true representation of the artist's work to be offered for sale. In addition a photo of your booth with your work displayed must accompany your application. All photos must be marked with the artist's name and booth name. A business sized self-addressed stamped envelope and a check or money order in the amount of the \$10.00 non-refundable application fee must accompany the application and photos.

**Broward County Vendor Registration – all vendors must be registered with Broward County! This is an annual registration and must be submitted directly to the County BEFORE your arrival!**

**Insurance**

**Each crafter must provide proof of \$1,000,000 comprehensive general liability insurance naming Broward County Board of County Commissioners, 950 NW 38<sup>th</sup> Street, Oakland Park FL 33309 AND Bobby Rodriguez Productions, Inc., as additional insured, prior to January 2, 2009. The crafter shall obtain all insurance from companies licensed by, and authorized to do business in the State of Florida. Failure to provide a correct insurance certificate naming the above will result in the crafter not being able to remain on site until proper proof of insurance is obtained.**

**Acceptance**

If your craft is accepted at jury, you will be sent your Contract, the Rules & Regulations and Festival Guidelines. You must sign and return the contract immediately including any additional requested materials. Failure to do so in a timely manner could jeopardize your participation in the Florida Renaissance Festival. There will be no refunds after the commitment to the show is made. All contracts are due by Dec. 31 prior to the opening of the festival

**Check-In**

Check-In is February 7-11 from 10am-4pm. Upon check in you will receive your vendor ID badge, comp tickets and check in packet. Please bring all outstanding fees including camping and completed paperwork to the main festival office when you arrive on-site. All fees are due and payable before or at arrival!