

## **Insurance Requirements for Crafters and Vendors**

A Certificate of Insurance is acceptable as evidence of insurance.

### REQUIREMENTS FOR ALL VENDORS:

1. Certificate must be signed by the insurance company's authorized representative.
2. Broward County Board of County Commissioners, c/o Parks & Recreation Division, 950 NW 38th St., Oakland Park, FL 33309 must be listed as **Additional Insured AND Certificate Holder. Bobby Rodriguez Productions Inc must also be named as additional insured.**
3. Certificate Holder (Broward County Board of County Commissioners) must be named as Additional Insured.
4. Business contact name and phone number are required on certificate.
5. Please include a brief description of business operations and indicate if the certificate is for a particular event at a Broward County park (such as the Chili Cookoff or Love & Jazz Concert).
6. 30 days written notice of cancellation required (except 10 days for non-payment of premium).
7. Fax or mail certificates to Florida Renaissance Festival